



**INTEGRITY  
COLLEGE  
OF HEALTH**

a Legacy Education Institution

# 2021 Emergency Preparedness Plan

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## EMERGENCY RESPONSE AND EVACUATION PROCEDURES STATEMENT OF POLICY

Integrity College of Health has in place a campus response protocol. In an emergency or a dangerous situation, upon confirmation with the Campus Manager, or designee, of the need for mass notification, the Campus Manager, or designee, will without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Emergency or dangerous situations may include, but are not limited to, fire, lockdown and inclement weather or natural disaster like an earthquake.

### EMERGENCY NOTIFICATIONS

In the event of an emergency or a dangerous situation that poses an immediate threat to the campus community, Integrity College of Health may utilize some or all of its mass notification capabilities to notify its campus community. These capabilities may include e-mail, voice mail and text messages to alert the campus community. In addition, members of the administration will post relevant updates and advisories on the appropriate College Website ([www.ich.edu](http://www.ich.edu)), as well as on the campus main line (626) 808-0215. The Campus Manager, or designee, will simultaneously use the local means at his/her disposal to notify the campus students, staff and faculty of the situation, as well as disseminate pertinent information to relevant public entities.

Members of the community at large who are interested in receiving updates during an emergency can call the Integrity College of Health main line at (626) 808-0215 or visit the website at [www.ich.edu](http://www.ich.edu). Training, exercises and tests will be conducted annually by management on the campus level and by the individuals relevant to mass notification. Management will document each test conducted by all relevant entities.

### Student Must Know – Emergency Information

The campus takes various precautionary measures to protect the students, staff, faculty, and campus visitors. Nevertheless, unavoidable emergencies may occur in extreme situations. Therefore, each campus has a primary Campus Security Authority (CSA) contact that implements and oversees the campus response to a crisis situation. The CSA at Integrity College of Health is the Campus Director, Vella Masip. The CSA receives training in dealing with crisis situations and will primarily direct the immediate response to a crisis situation until the arrival of law enforcement and emergency response personnel. Nothing herein precludes any student, staff or faculty from contacting the appropriate authorities directly in the event they feel in threat of physical harm or imminent danger.

### Plan Availability and Communications

In order to make this program effective, students are to familiarize themselves with the emergency procedures in this document. In addition, the plan is included in all incoming enrollment information for students and emailed annually to the Integrity College of Health community, including students, staff and faculty. The most recent plan is available on the school website at [www.ich.edu](http://www.ich.edu).

### Media

If media communications is necessary, the designated point person is Vice President of Marketing, Nicole Joseph at [njoseph@ich.edu](mailto:njoseph@ich.edu). Information will be communicated to the Integrity College of Health community as priority. Media will be addressed as requested.

**\*\*\* IN CASE OF EMERGENCY - DIAL 9-1-1\*\*\***

### Student Emergency Responses

There is potential for students to be involved in a variety of emergency situations for which appropriate actions must be taken. These possible situations include incidences that may require emergency evacuation, emergency lockdown, external lockdown, or to shelter in place.

## Emergency Evacuation

Evacuation is the movement of campus occupants from a dangerous or potentially dangerous location to a safe location. There are two types of evacuation: fire evacuation and non-fire evacuation.

### Fire Evacuation

- Evacuation is mandatory when a fire alarm is activated.
- Follow authorized personnel's (e.g., faculty, staff, or fire department personnel, etc.) instructions if given.
- Assist people with disabilities, if possible.
- Ensure all doors and windows are closed as a room and building are evacuated. (Do not lock doors.)
- Do not attempt to reenter the facility unless and until directed to do so by authorized personnel.
- Evacuate to a safe distance and location from the building affected, away from fire hydrants, fire lanes, and not under power lines.

### Non-fire evacuation

- A non-fire evacuation will be initiated by the CSA/Campus Director.
  - Follow CSA instructions if given.
  - Do not use the elevators.
  - Assist people with disabilities if possible.
  - Do not attempt to reenter the facility unless directed to do so
- 

## Emergency Lockdown

Emergency Lockdown is used to dramatically and rapidly enhance the level of security of the campus. By locking all exterior, interior and classroom doors, staff can make it more difficult for dangerous person(s) in the vicinity of the campus and in the campus to gain access to staff and students;

- Lock or barricade doors of classroom and internal student areas of congregation.
- Close blinds turn off lights.
- Remain quiet and out of sight.
- If gunshots are heard, lie on the floor and try to use available resources for additional cover and concealment.
- If you are outside when a lockdown is declared, seek shelter away from danger.
- If a fire alarm is activated during a lockdown, proceed with extreme caution.
- Do not open the door for people claiming to be public safety personnel unless you have an opportunity to view photo identification or are instructed to do so by a staff member whom you recognize.

Department of Homeland Security: **"Active shooter awareness - options for consideration"**

<http://www.dhs.gov/video/options-consideration-active-shooter-training-video>

## External Lockdown

External lockdown creates a physical layer of security between the internal and external dimensions of the campus. In addition to locked entrances, this may also include a supervised entry and exit to campus facilities, and/or barricade to campus property (e.g., barricades or chains restricting access to campus parking and grounds). This lockdown allows staff and students to continue activities while maintaining access control to the campus and remain in an elevated state of security.

- Remain in classroom.
- Follow faculty and staff instructions
- Remain attentive to any change in status.

## Shelter in Place

Sheltering in place procedures are traditionally utilized when:

- There is inclement weather

- There is an earthquake
- There has been a chemical or biological incident outside of, but in proximity to a campus and available information indicates that there is no adequate time to evacuate building occupants to another safe location before the dangerous contaminants reach the facility.
  - Follow staff and faculty instructions.
  - Assist people with disabilities if possible
  - If you are outside when a shelter in place is declared, immediately seek an interior room or hallway with no windows.
  - Close windows and doors – do not lock doors.
  - Remain in shelter until an all clear is given.

## Staff and Faculty Must Know – Emergency Information

The campus takes various precautionary measures to protect the students, staff, faculty, and campus visitors. Nevertheless, unavoidable emergencies may occur in extreme situations. Therefore, each campus has a Campus Security Authority (CSA) that implements and oversees the campus response to a crisis situation. The CSA receives training in dealing with crisis situations and will primarily direct the immediate response to a crisis situation until the arrival of law enforcement and emergency response personnel. The CSA at Integrity College of Health is the Campus Director, Vella Masip.

In order to make this program effective, all staff and faculty are expected to familiarize themselves with the following emergency procedures. Nothing herein precludes any student, staff or faculty from contacting the appropriate authorities directly in the event they feel in threat of physical harm or imminent danger.

## Emergency Response Documentation

Integrity College of Health tests the emergency response and evacuation procedures annually through announced and unannounced tests. These tests help to prepare employees and students for an orderly evacuation of the campus in the event of an actual emergency; are used as a method to train building occupants on the safety issues specific to the campus building; and can help to familiarize building occupants with the exit locations and sound of the alarm. These exercises also provide for an opportunity to test the operation of the alarm system. Documentation of these exercises is maintained by the Campus Manager's office, including a description of the event, the date it was held, and the time the event started and ended.

See the Appendix for documentation including the most recent fire inspection report.

## Staff and Faculty Emergency Responses

**\*\*\* In case of emergency: dial 9-1-1 \*\*\***

There are a number of different potential situations that may occur that have capability to impact students or staff and faculty. The following possible scenarios are described below with steps to be taken.

- Emergency evacuation for a fire incident
- Emergency evacuation for bomb threat or other non-fire situation
- Emergency lockdown
- External lockdown
- Shelter in place

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## Emergency Evacuation for a Fire Incident

### Definition

A fire emergency evacuation is initiated when a fire incident occurs. Depending upon the campus size, it may require an evacuation of a single particular building affected by the fire incident, rather than the entire campus.

**Objective**

All building occupants are safely evacuated to a safe distance and location from the building affected, away from fire hydrants, fire lanes, and not under power lines.

**Staff Response**

Staff/faculty responsible for the affected areas should conduct a sweep of the building(s) to ensure all students are aware of and appropriately responding to the fire alarm and safely evacuated.

**Fire Evacuation Procedures**

- Evacuation is mandatory when a fire alarm is activated.
  - Designated staff or faculty check the affected building(s) to ensure all personnel are appropriately evacuating.
  - Assist people with disabilities if possible.
  - Ensure all doors and windows are closed as a room and building are evacuated.
  - Do not attempt to re-enter the facility unless and until directed to do so by authorized personnel.
  - Evacuated persons are directed to a safe distance and location from the building affected, away from fire hydrants, fire lanes, and not under power lines.
- 

**Emergency Evacuation for Bomb Threat or Other Non-Fire Situation****Definition**

Non-fire emergency evacuation is used for any emergency evacuation not related to a fire incident. It is important to remember that evacuation distances significantly expand, up to hundreds of yards, for suspicious object evacuations. Nevertheless, not all bomb threats will necessarily result in evacuation, depending upon the individual event circumstances.

**Objective**

Move all campus occupants to a remote, predefined and controlled location.

**Staff Response**

Team members who are designated to sweep evacuation routes and sites should locate a staff member to take responsibility for students under their supervision and should then sweep the evacuation route and evacuation site for secondary hazards. They should immediately report their findings to the lead administrator.

**Note:** The lead administrator will typically direct that this step be completed before making the general announcement for evacuation of the building.

**Other Staff**

- Gather all students and visitors in your area of responsibility and evacuate using the route and site designated by the lead administrator or designee.
- Ensure that all special needs persons are provided assistance by their designees as per the site evacuation plan.
- Remain alert to your surroundings. Be particularly alert to any people or conditions that might pose a danger to evacuees. If you encounter a significant hazard, quickly evaluate the situation; adjust your evacuation route and attempt to notify the lead administrator or the appropriate public safety officials.
- Once you reach the designated evacuation site, search the site for suspicious objects and adjust accordingly.
- On evacuation site - develop a written list of all evacuees and provide the list to the lead administrator or his/her designee. Also indicate the presence or lack of any suspicious objects in your room/work area.
- Supervise students under your care.
- Do not attempt to reenter the facility unless the lead administrator or his/her designee directs you to do so.

## Emergency Lockdown

### Definition

Emergency Lockdown is used to dramatically and rapidly enhance the level of security in the facility. By locking all exterior, interior and class doors, staff can make it more difficult for dangerous person(s) in the vicinity or in the facility to gain access to staff and students.

**Note** – Locking doors should not eliminate immediate egress possibilities from the facility.

### Objective

Create as many physical layers of separation between you and the potential aggression.

### Staff Response

- Make sure entrance points to the building near your location are locked immediately.
- If you are located in an area with a door that can be locked, gather all students in the vicinity into the room and lock the door.
- Improvise additional door blocking if possible.
- Close blinds and cover additional windows, e.g., with a shirt, up-turned table, paper, etc.
- Turn off lights in the room.
- If possible, report your status to the lead administrator or designee by telephone or intercom.
- Do not open the door for people claiming to be public safety personnel unless you have an opportunity to view photo identification or are instructed to do so by a staff member whom you recognize.

Department of Homeland Security: “Active shooter awareness - options for consideration”

<http://www.dhs.gov/video/options-consideration-active-shooter-training-video>

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## External Lockdown

### Definition

External lockdown creates a physical layer of security between the internal and external dimensions of the campus. By locking all exterior doors and supervising these doors, staff can make it more difficult for a possible external intruder or a potentially dangerous person in the vicinity of the facility to gain access to staff and students. In addition to locked entrances and supervised entry and exit to campus facilities, this step may include barricades to campus property (e.g., barricades or chains restricting access to campus parking lots and grounds). This lockdown allows staff and students to continue with productive activities while maintaining access control to the facility.

### Objective

Create a physical layer of security between the external environment and internal campus operation while elevating the overall level of security.

### Staff Response

- Make sure the designated entrance points to the building near your location are locked immediately.
- If you are in an external classroom to the main building move students to alternative internal classrooms.
- If possible, report your status to the lead administrator or designee by telephone or intercom.
- Continue with normal activities as much as the situation allows.
- If students or staff have a need to move about in the building, obtain permission first from the lead administrator or designee.
- Be prepared to rapidly implement an emergency evacuation or emergency lockdown – if directed to do so or if circumstances indicate you should do so.

## Shelter in Place

### Definition

Sheltering in place procedures are traditionally utilized when: There has been a chemical or biological incident outside of, but in proximity to, a facility and available information indicates that there is no adequate time to evacuate building occupants to another safe location before the dangerous contaminants reach the facility.

### Objective

Seek immediate shelter away from doors and windows and remain there during an emergency

### Staff Response

- All staff that is outdoors should quickly gather all students and adults in the area and instruct them to go inside the facility immediately. Once inside, if possible, instruct everyone to move to an interior area.
  - Close all windows and doors.
  - In chemical spills / biological incident – if available, use tape to cover all windows and doors with sheets of plastic to help reduce airflow into the area. Wet towels can be used to reduce airflow under doors. Close all outside air vents. Turn off all heating or ventilation systems. Use damp towels or cloths to cover any openings in walls or doors. Tape can also be used to cover any cracks, crevices, electrical outlets, cable television connections or other openings that might allow air to flow into the shelter area.
  - Listen to local radio or television news for instructions from emergency management and public safety officials.
  - Review emergency evacuation protocols.
- 

## Earthquake Protocol/High Winds – Inclement Weather

Stay as safe as possible during an earthquake or inclement weather. Minimize your movements to a few steps to a nearby safe place and if you are indoors, stay there until the shaking or weather has stopped and you are sure exiting is safe.

### If indoors:

- **DROP** to the ground. Take **COVER** by getting under a sturdy table or other piece of furniture. **HOLD ON** until the shaking stops.
- If there isn't a table or desk near you, cover your face and head with your arms and crouch in an inside corner of the building.
- Stay away from glass, windows, outside doors and walls, and anything that could fall, such as lighting fixtures or furniture.
- Stay inside until the shaking stops and it is safe to go outside. Research has shown that most injuries occur when people inside buildings attempt to move to a different location inside the building or try to leave.
- Be aware that the electricity may go out or the sprinkler systems or fire alarms may turn on.
- In a lab, exit the lab to the corridor. Duck and cover near an interior wall.

### If outdoors:

- Stay there. Move away from buildings, streetlights and utility wires.
- Once in the open, stay there until the shaking stops. The greatest danger exists directly outside buildings, at exits and alongside exterior walls.

### If trapped under debris:

- **DO NOT** light a match.
- **DO NOT** move about or kick up dust.
- Cover your mouth with a handkerchief or clothing.
- Tap on a pipe or wall so rescuers can locate you. Use a whistle if one is available. Shout only as a last resort. Shouting can cause you to inhale dangerous amounts of dust.

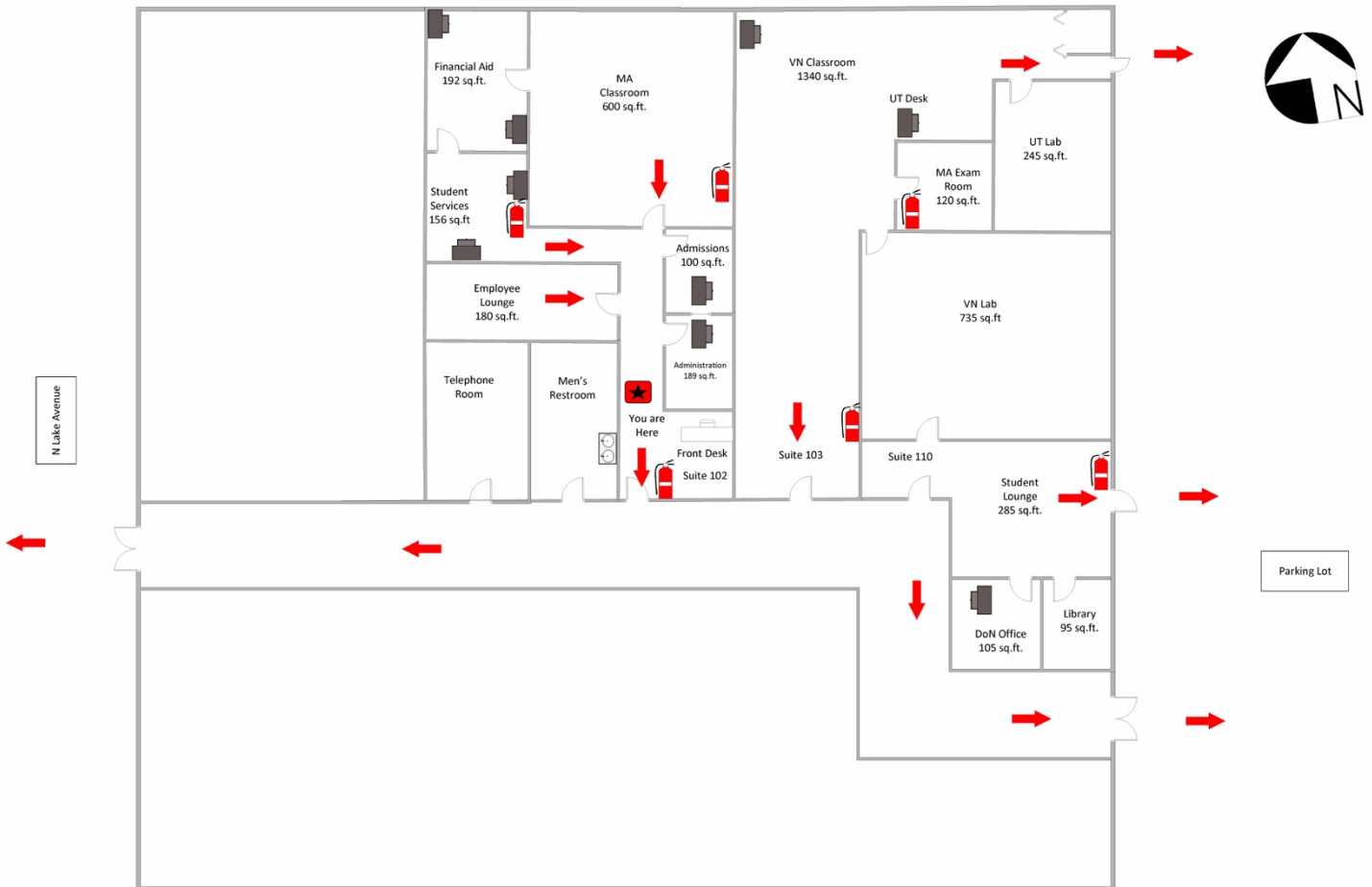
## APPENDIX – GEOGRAPHY (Campus Map)

Integrity College Campus:  
1460 N. Lake Avenue, Suite 102, Pasadena, CA 91104

# EMERGENCY PLAN

### Integrity College of Health

1460 N. Lake Ave., Suite 102, Pasadena, CA 91104  
4,500 Square feet 9Dec2020



**Red arrows** show exit path. Fire extinguishers are noted with **red blocks**.

The north boundary is N. Lake Avenue, and the north perimeter is E. Howard Street. The east boundary of the building will be the parking lot. The south-east boundary is the east curb line of Rio Grande Street (including the sidewalk).

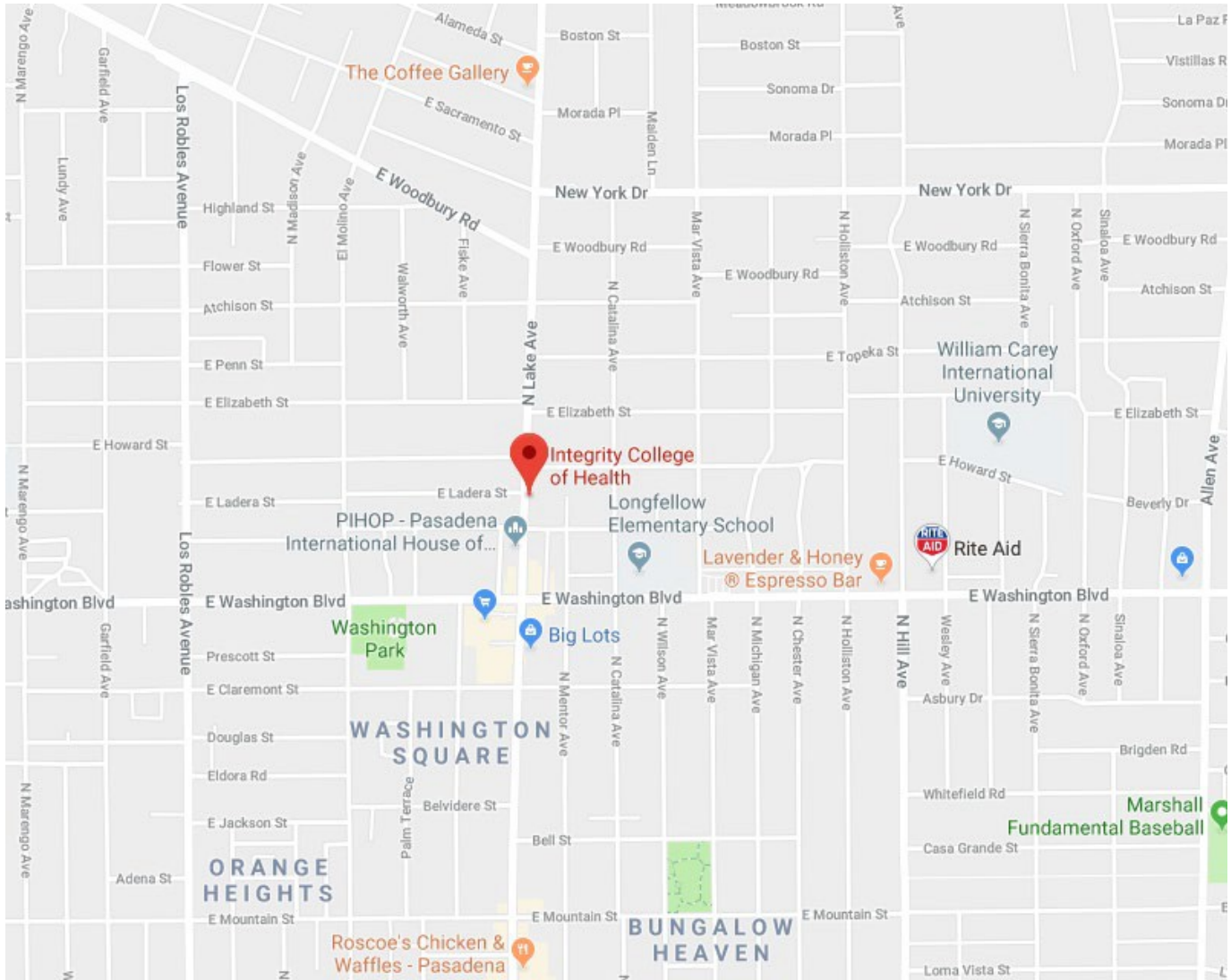
**POLICE, FIRE, AMBULANCE: 911**

**BUILDING MANAGEMENT: (310) 850-7554**

**PERSONS WITH DISABILITIES:** Proceed to parking lot and await help.


## APPENDIX – GEOGRAPHY (Area Map)

Integrity College Campus:  
1460 N. Lake Avenue, Suite 102, Pasadena, CA 91104



## APPENDIX – ANNUAL FIRE INSPECTION REPORT

Integrity College Campus:  
1460 N. Lake Avenue, Suite 102, Pasadena, CA 91104

Inspection, Testing and Maintenance Cover Sheet NFPA 25 as amended by CCR, Title 19																																																					
<b>Property Information:</b> Name: _____ Occupancy / Use: <u>COMMERCIAL</u> Address: <u>1450-1460 N LAKE</u> Construction Type: _____ City: <u>PASADENA</u> No. Stories: <u>2</u> Zip: <u>91367</u> Year Constructed: _____ Contact: <u>KAMBIZ</u> Telephone: <u>626-774-6794</u>																																																					
<b>Contractor Information:</b> Name: <u>A&amp;A ENTERPRISES</u> Address: <u>4515 OCEAN VIEW #150</u> City: <u>LA CANADA</u> State: <u>CA</u> Telephone: <u>818-957-5000</u> CA License#: <u>968222</u> Job #: <u>9816</u> Performed by: <u>VINCE CORONA</u> <div style="text-align: center;">(Print)</div>				<div style="border-bottom: 1px solid black; margin-bottom: 10px;"> <u>1</u> Number of System Risers </div> Copy sent to: <input checked="" type="checkbox"/> Owner Date <u>7/1/2020</u> <input checked="" type="checkbox"/> Fire AHJ Date <u>7/1/2020</u> <input type="checkbox"/> Contractor Date _____																																																	
Note: Contractor information may be pre-printed				<b>NOTES:</b> 1) For specific inspection, testing and maintenance requirements and information, see NFPA 25, 2002 Edition as amended by California Code of Regulations, Title 19 §901 to §906.  2) Inspection items may be performed by the Owner in accordance with California Code of Regulations Title 19 §904.1(a)																																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Forms included with this report</th> <th style="width: 10%;">NFPA 25 Chapter</th> <th style="width: 25%;">Number of Forms</th> <th style="width: 10%;">N/A</th> <th style="width: 10%;">FAIL *</th> <th style="width: 10%;">PASS</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> Automatic Sprinkler System</td> <td style="text-align: center;">5</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><input type="checkbox"/> Standpipe and Hose Systems</td> <td style="text-align: center;">6</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Private Water Supply System</td> <td style="text-align: center;">7</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Fire Pump</td> <td style="text-align: center;">8</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Water Storage Tank</td> <td style="text-align: center;">9</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Water Spray System</td> <td style="text-align: center;">10</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Foam Water Sprinkler System</td> <td style="text-align: center;">11</td> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> </tr> </tbody> </table>						Forms included with this report	NFPA 25 Chapter	Number of Forms	N/A	FAIL *	PASS	<input checked="" type="checkbox"/> Automatic Sprinkler System	5				X	<input type="checkbox"/> Standpipe and Hose Systems	6		N/A			<input type="checkbox"/> Private Water Supply System	7		N/A			<input type="checkbox"/> Fire Pump	8		N/A			<input type="checkbox"/> Water Storage Tank	9		N/A			<input type="checkbox"/> Water Spray System	10		N/A			<input type="checkbox"/> Foam Water Sprinkler System	11		N/A		
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*See "Deficiencies and Comments" section at end of each respective form																																																					

**Inspection, Testing and Maintenance Fire Sprinkler System**  
**NFPA 25, Chapter 5 as amended by CCR, Title 19**

Page 1 of 4

Date of Inspection, Testing, Maintenance: <u>7/1/2020</u>  Property Information: Name: _____ Address: <u>1450-1460 N LAKE AVE</u> _____ City: <u>PASADENA</u>	System Riser ID: <u>1</u>  Type of System: <input checked="" type="checkbox"/> Wet Pipe <input type="checkbox"/> Dry Pipe <input type="checkbox"/> Preaction <input type="checkbox"/> Deluge
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<b>Main Drain Test Results:</b> Initial Static Pressure: <u>85</u> (psi) Residual Pressure: <u>80</u> (psi) Restored Static Pressure: <u>82</u> (psi)	<b>Abbreviation Key:</b> I = Inspection T = Test M = Maintenance A-O = After Operation MI = Per Manufacturer's Instructions
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Item	Activity	Frequency	Description	NFPA 25 Reference	Fail	N/A	Pass
1.1	I	Daily Weekly	Preaction/Deluge Valves - Enclosure temperature	12.4.3.1		X	
1.2	I	Daily Weekly	Dry Pipe Valves - Enclosure temperature	12.4.4.1.1		X	
1.3	I	Quarterly	Gauges (dry, Preaction, Deluge Systems)	5.2.4.2 5.2.4.3		X	
1.4	I	Quarterly	Control Valves	12.3.2.1			X
1.5	I	Quarterly	Alarm Devices	5.2.6			X
1.6	I	Quarterly	Gauges (Wet Pipe Systems)	5.2.4.1			X
1.7	I	Quarterly	Hydraulic nameplate	5.2.7		X	
1.8	I	Quarterly	Pipe and Fittings	5.2.2			X
1.9	I	Quarterly	Sprinklers	5.2.1			X
1.10	I	Quarterly	Spare Sprinklers	5.2.1.3			X
1.11	I	Quarterly	Fire Department Connections	12.7.1			X
1.12	I	Quarterly	Alarm Valves-Exterior Inspection	12.4.1.1		X	
1.13	I	Quarterly	Preaction/Deluge Valves - Exterior Inspection	12.4.3.1.6		X	
1.14	I	Quarterly	Pressure Reducing Valves	12.5.1.1		X	
1.15	I	Quarterly	Dry Pipe Valves - Exterior Inspection	12.4.4.1.4		X	
1.16	I	Quarterly	Backflow Preventers	12.6.1		X	
1.17	I	Annually	Buildings	5.2.5			X

State Fire Marshal AES 2

March 21, 2006

**Inspection, Testing and Maintenance Fire Sprinkler System**  
**NFPA 25, Chapter 5 as amended by CCR, Title 19**

Page 2 of 4


<p>Date of Inspection, Testing, Maintenance: <u>7/1/2020</u></p> <p>Property Information:</p> <p>Name: _____</p> <p>Address: <u>1450-1460 N LAKE AVE</u></p> <p>City: <u>PASADENA</u></p>	<p>System Riser ID: <u>1</u></p> <p>Type of System:</p> <p><input checked="" type="checkbox"/> Wet Pipe</p> <p><input type="checkbox"/> Dry Pipe</p> <p><input type="checkbox"/> Preaction</p> <p><input type="checkbox"/> Deluge</p>
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Item	Activity	Frequency	Description	NFPA 25 Reference	Fail	N/A	Pass
1.18	I	Annually	Hangers	5.2.3			X
1.19	I	Annually	Seismic Braces	5.2.3			X
1.20	I	5 Years	Hangers (Accessible concealed spaces)	5.2.3.3		X	
1.21	I	5 Years	Seismic Braces (Accessible concealed spaces)	5.2.3.3		X	
1.22	I	5 Years	Pipe and Fittings (Accessible concealed spaces)	5.2.2.3		X	
1.23	I	5 Years	Sprinklers (Accessible concealed spaces)	5.2.1.1.4		X	
1.24	I	5 Years	Alarm Valves - Interior Inspection	12.4.1.2		X	
1.25	I	5 Years	Alarm Valves - Strainers, filters, orifices	12.4.1.2		X	
1.26	I	5 Years	Check Valves - Interior Inspection	12.4.2.1		X	
1.27	I	5 Years	Preaction/Deluge Valves - Interior Inspection	12.4.3.1.7		X	
1.28	I	5 Years	Preaction/Deluge Valves - Strainers, filters, orifices	12.4.3.1.8		X	
1.29	I	5 Years	Dry Pipe Valves - Interior Inspection	12.4.4.1.5		X	
1.30	I	5 Years	Dry Pipe Valves - Strainers, filters, orifices	12.4.4.1.6		X	
2.1	T	Annually	Alarm Devices (90 Sec)	5.3.3 12.2.7			X
2.2	T	Annually	Main Drain Test (Enter data on Page 1)	12.2.6 12.2.6.1 12.3.3.4			X
2.3	T	Annually	Antifreeze Test	5.3.4		X	
2.4	T	Annually	Control Valve - Position	12.3.3.1			X
2.5	T	Annually	Control Valve - Operation	12.3.3.1			X
2.6	T	Annually	Supervisory	12.3.3.5			X
2.7	T	Annually	Preaction Valve - Priming Water	12.4.3.2.1		X	
2.8	T	Annually	Preaction Valve - Low Air Pressure Alarm	12.4.3.2.10		X	
2.9	T	Annually	Preaction Valve - Full Flow Trip Test	12.4.3.2.2		X	

State Fire Marshal AES 2

March 21, 2006

<b>Inspection, Testing and Maintenance Fire Sprinkler System</b> <b>NFPA 25, Chapter 5 as amended by CCR, Title 19</b>		Page 3 of 4
<p>Date of Inspection, Testing, Maintenance: <u>7/1/2020</u></p> <p>Property Information:</p> <p>Name: _____</p> <p>Address: <u>1450-1460 N LAKE AVE</u></p> <p>City: <u>PASADENA</u></p>	<p>System Riser ID: <u>1</u></p> <p>Type of System:</p> <p><input checked="" type="checkbox"/> Wet Pipe</p> <p><input type="checkbox"/> Dry Pipe</p> <p><input type="checkbox"/> Preaction</p> <p><input type="checkbox"/> Deluge</p> <div style="text-align: center;">  </div>	

Item	Activity	Frequency	Description	NFPA 25 Reference	Fail	N/A	Pass
2.10	T	Annually	Dry Pipe Valve - Priming Water	12.4.4.2.1		X	
2.11	T	Annually	Dry Pipe Valve - Low Air Pressure Alarm	12.4.4.2.6		X	
2.12	T	Annually	Dry Pipe Valve - Quick-Opening Device	12.4.4.2.4		X	
2.13	T	Annually	Dry Pipe Valve - Trip Test	12.4.4.2.2		X	
2.14	T	Annually	Backflow Preventer Assemblies	12.6.2		X	
2.15	T	3 Years	Dry Pipe Valve - Full Flow Trip Test	12.4.4.2.2.2		X	
2.16	T	5 Years	Gauges	5.3.2		X	
2.17	T	5 Years	Pressure Reducing Valve	12.5.1.2		X	
2.18	T	5 Years	Fire Department Connection Backflush	12.7.4		X	
2.19	T	5 Years	Sprinklers - Extra High Temperature	5.3.1.1.1.3		X	
2.20	T	5 Years	Sprinklers - Corrosive environment or corrosive water	5.3.1.1.2		X	
2.21	T	10 Years	Sprinklers - Dry	5.3.1.1.1.5		X	
2.22	T	20 Years	Sprinklers - Fast Response	5.3.1.1.1.2		X	
2.23	T	50 Years	Sprinklers	5.3.1.1.1		X	
2.24	T	75 Years	Sprinklers 75 years in service	5.3.1.1.1.4		X	
2.25	T		Sprinklers manufactured prior to 1920 -Replace	5.3.1.1.1.1		X	
3.1	M	Annually	Control Valves	12.3.4			X
3.2	M	Annually	Preaction/Deluge Valves	12.4.3.3.2		X	
3.3	M	Annually	Dry Pipe Valve/Quick - Opening Devices	12.4.4.3.2		X	
3.4	M	Annually	Dry Pipe Valve - Low Point Drains	12.4.4.3.3		X	
3.5	M	5 Years	Obstruction Investigation	Chapter 13		X	

Inspection, Testing and Maintenance Fire Sprinkler System  
NFPA 25, Chapter 5 as amended by CCR, Title 19

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Date of Inspection, Testing, Maintenance: 7/1/2020

System Riser ID: 1

Property Information:

Name: \_\_\_\_\_

Address: 1450-1460 N LAKE AVE

City: PASADENA

Type of System:

- ☒ Wet Pipe  
☐ Dry Pipe  
☐ Preaction  
☐ Deluge



Item

Deficiencies and Comments:

Deficiencies and Comments Item number must correspond to the Item number of the Activity listed above:

- ☐ See Continuation Page(s) \_\_\_\_\_ (Indicate the number of continuation pages)  
☒ PASS  
☐ FAIL

*Vince Copola*  
Signature

Date

State Fire Marshal AES 2

March 21, 2006

# APPENDIX – ANNUAL FIRE SPRINKLER RECEIPT

Integrity College Campus:  
1460 N. Lake Avenue, Suite 102, Pasadena, CA 91104



## SUB-ZERO FIRE PROTECTION, INC.

California State Fire Marshal License #E-2485

20058 Ventura Blvd. Suite #321, Woodland Hills, California 91364  
Phone: (888) 321-4151 Fax: (818) 478-3321  
info@subzerofire.com • www.subzerofire.com

LICENSED | INSURED | CERTIFIED

INVOICE  
20408

BILL TO	Integrity College of Health		ANNUAL	<input checked="" type="checkbox"/>	ORDER #	
STREET	1460 N. Lake Ave.		EMERGENCY	<input checked="" type="checkbox"/>	APP. DATE	
CITY	Pasadena	STATE CA ZIP 91104				
PHONE	626 741 0649	CELL 626 808 0255	E-MAIL			

MO. #	1	2	3	4	5	6	7	OWNER, MANAGER ON DUTY	POINT OF CONTACT	AUTHORIZED BY	CUSTOMER SINCE:								
	S	M	O	W	T	F	S	Donato	Bella Morich		YEARS OF SERVICE:								
FIRE EXTINGUISHER								ANNUAL MAINTENANCE, CERTIFICATION & WARRANTY											
TYPE & SIZE								2.5 LB	5 LB	10 LB	20 LB	30 LB	OTHER	UNIT PRICE	AMOUNT	TAXABLE			
CARBON DIOXIDE (CO2)																			
HALON 1211   HALOTRON																			
NEW PURCHASE																			
DRY CHEMICAL (ABC) (BC)													6 x	35.00	210.00	(45.00 Reg)			
CLASS K (KITCHEN)																			
REFURBISHED PURCHASE																			
CLASS D (METALS)																			
WATER STREAM / MIST																			
COVERS   OTHER																			
SERVICED MORE THAN 30 DAYS PRIOR TO DUE DATE								PRINT NAME   INITIALS →		TOTAL NUMBER OF FIRE EXT →		6							
1)								SERIAL NUMBER - PART 1											
2)								All units certified w/ warranty for 1 year											
3)																			
4)																			
5)																			
6)																			
7)																			
AMEREX								BADGER		BUCKEYE		ANSUL		KIDDE		FIRST ALERT			
TESTS, REPAIRS & RECHARGE - WARRANTY INCLUDED								QTY.	YEAR	SERIAL NUMBER - PART 2									
HYDRO-TEST - STAINLESS STEEL, VEHICLE, CO2 REQ. EVERY 5 YEARS																			
BREAKDOWN - INTERNAL, CHEM. RECHARGE REQ. EVERY 6 YEARS								1	2021			30.00		30.00					
HYDRO-TEST - DRY CHEMICAL, HALON, STEEL REQ. EVERY 12 YEARS																			
LOANER(S) FIRE EXTINGUISHERS LEFT ON:								RTN.											
CREDIT, DISCOUNT, CUSTOMER LOYALTY:																			
SERVICE CALL DATE   LAST DATE OF SERVICE:																			
PAYMENT TERMS								SIZE	QTY.	TYPE	MATERIALS & EQUIPMENT								
<input type="checkbox"/> NET 30									2		WALL VEHICLE BRACKET		N/C		N/C				
\$25 Late Fee Every Month After 30 Days											CABINET: (G) (W) (R)								
											CABINET LOCK / BREAKER								
CASH								CHECK NUMBER	CHARGE		VALVE STEM / GAUGE (PIN)		N/C		N/C				
											UNIT REPLACED (DAMAGED)								
REF.#								PAID IN FULL: Y N			SIGN / INSTALLATION		N/C		N/C				
DATE RECEIVED:											CHEMICAL RECHARGE								
PAY ONLINE AT: WWW.SUBZEROFIRE.COM											LOANER EXTINGUISHER								
											HOSE / STRAP REPLACED								
REP. ID								DATE OF SERVICE											
2-9-21								X											
SERVING ALL OF SOUTHERN CALIFORNIA								AUTHORIZED SIGNATURE				TOTAL \$ 240.00							

Buyer additionally agrees to pay any attorney fees, costs, and collection expenses incurred to enforce collection on this account. It is expressly understood and agreed that the property described herein shall remain property of Sub-Zero Fire Protection, Inc. until its complete balance including the service connected with the sale shall be paid in full. Sub-Zero Fire Protection retains the right to enter the property to recover and remove such equipment sold under the service invoice for non-payment. The customer agrees that if extinguisher(s) are removed from customer's premises for the purpose of reclaiming said equipment, it will remain the customer's responsibility under regulations from the CAC Title - 19 Public Safety, to replace any and all equipment having at least the same rating as those removed. The customer will save and hold harmless Sub-Zero Fire Protection, Inc. from any and all damages that might occur in connection with and after the removal of fire equipment.